



# THE GREENS ON WILLIAM MARKET STALL HOLDER INFORMATION

**BUMP IN:** 8:30am on day of event

**BUMP OUT:** No earlier than 3:00pm unless authorised by staff member

**PARKING:** Spaces are available on William Street & Elizabeth Street as well as in the carpark next to McDonalds. Food trucks are to enter via The Greens back carpark (entry via McDonald's carpark).

Stall spaces come empty but you will get 1 x trestle table (1.8m) and 1 chair provided. Your stand **DOES NOT** include any other display options. Please also note that gazebos are not permitted inside. Sellers must provide all fittings and fixtures within their stall. Each stall area is 2.5m x 2.5m. Outdoor stalls where a stall holder provides their own tent/gazebo the stall area size is 3mx3m. No pegs are to go into the ground, only weights are to be used.

Please also note the sizes of your fixtures. If your fixtures do not fit in the allocated space you will be asked to remove them.

Your name will be written on the table of your stall. Stall areas will be selected at random. Some will have access to power. If you require power, please inform us prior to the event so we can work something out for you.

## SETTING UP YOUR STALL

Sellers are given a clear space to set up their stall on hardwood floor or carpet. Sellers are permitted to bring racks, hangers, tables, chairs and/or mirrors to set up but **MUST** ensure that these items do not scratch, leave marks or damage the floor or walls in any way at all. Items that have feet that are not covered/protected to ensure no damage are prohibited.

**ALL ITEMS MUST BE PICKED UP AND CARRIED WHEN ENTERING AND EXITING THE VENUE TO PREVENT DAMAGE.**

This includes bags, racks, items and stock, boxes and boxes with wheels. The only item that may be pulled across the floor is racks that have wheels that are not plastic.

All plastic containers or items with plastic wheels **MUST** be carried inside. The Greens on William reserves the right to terminate any stall that is deemed to be damaging the venue's property.



## WHAT CAN I SELL?

Our Mother's Day Market is an open market for new items to be sold. Everything for sale must be written on your registration form prior to the event.



## WHAT CAN I NOT SELL?

Sellers are prohibited from selling the following: used sleepwear, underwear or swimwear, animals, poisonous products, prescription medications, illegal or offensive items, firearms, ammunition, explosives, weapons or dangerous goods of any kind, cigarettes/alcohol/drugs and illegal drug-related products.

The NSW Government, Office of Fair Trading, administers a range of national mandatory safety and information standards and bans for particular products supplied in the consumer marketplace, including weekend markets.

Standards apply to children's toys, nightwear, cosmetics and care labeling on clothing and textiles. Full details of these regulated consumer products can be viewed and downloaded from the Australian Competition and Consumer Commission (ACCC) website at <http://www.productsafety.gov.au>.

### **PLEASE NOTE THE FOLLOWING BANNED ACTIVITIES**

Art union or raffle tickets, the conducting of any guessing game, lucky dip, chocolate wheel, side-show, competition, or game of chance is prohibited. Sellers may not sell anything that may leak or contain fluids, nothing that may cause damage by being dragged across floors, no items that have legal restrictions upon their sale or disposal. Sellers are not able to hang items inside off of gazebos or any other similar structure. Sellers will not be covered under public liability insurance if found to be selling any of the above items

**NO FAKE ITEMS/REPLICAS ARE TO BE SOLD AT OUR MARKET.**

# INSURANCE

The Greens on William holds current Public Liability insurance of \$20,000,000. All stalls must hold Public Liability insurance of \$10,000.00 specifying Market Stall, that covers the products they are selling.



# SECURITY

All sellers are responsible for their own stall security, monies and stock. No responsibility is taken by The Greens on William for theft, loss or damage.

It is mandatory for all stallholders to promote the market via their social media channels.

It is the responsibility of the stallholder to ensure that they conform with any Australian standards, ACC, pertaining to their product. The Market will not be held accountable for any trademark, copyright or safety infringement.

The Greens on William does not guarantee how much money on any given market that any seller can or will make. The Greens on William provides a space and a platform to be able to sell items, however we are not responsible for whether or not a seller has a 'good' day. There are bathrooms available at our venue.

Please ensure you do not pack down prior to closing of market unless there is an emergency or confirmed with a The Greens on William team member. Please ensure to take ALL rubbish with you. The Greens on William reserves the right to BAN any seller who leaves behind rubbish.

There is no ATM on site.